HLTAID009 Course Outline

Qualification/Unit of competency:	**HLTAID009 - Provide cardiopulmonary resuscitation (Release 1).**
Course Overview:	This program is designed to equip participants with the skills necessary to perform cardiopulmonary resuscitation (CPR) on casualties in various contexts. It adheres to the guidelines set by the Australian Resuscitation Council (ARC) for CPR application and is applicable to both workplace and community settings.
Course Provider:	**Life Saving First Aid Pty Ltd, RTO Code 46460**
Course Duration:	**Blended** - 45-minute practical review and assessment session. Additional time is required for online learning and assessment (approx. 2 to 5 hours). **Face to Face –** 2-hour knowledge and practical review and assessment session. Additional time is required for new learners to do online introductory learning (approx. 2 to 5 hours).
Delivery Mode(s):	**Blended** – online learning and knowledge assessment with an in-classroom face to face practical session with skills assessment. **Face to Face** – introductory online learning, only for students who have not studied the unit within last 5 years. Face to face classroom session including Knowledge and Practical reviews, and assessments.
Delivery Location(s):	As per website locations.
Pre-Requisites:	Nil. N.B. - For students in face to face who do not want to do online pre-course work, evidence of competence in the unit within the last 5 years will be required.
Entry Requirements:	Participants must: • Have foundation skills in Language, Literacy and Numeracy (ACSF 2 to 3). • Be capable with online learning platforms and use of internet connected devices. • Be capable of performing 2 minutes of CPR whilst kneeling on the floor. • Have a USI (Unique Identification Number). • Declare their ability to supply evidence of studying the unit within 5 years, if the participant is wanting to refresh their qualification or bypass introductory online learning for the full face to face delivery mode.
Course Outcomes:	On successful completion participants will be able to:

	• Recognise, assess and respond to an emergency situation, ensuring safety, assessing a casualty's need for CPR and seeking assistance from emergency services. • Perform CPR procedures and operate an AED in accordance with ARC guidelines and manufacturers guidelines whilst displaying respect towards the casualty. • Communicate details of the incident, accurately to both emergency services and workplace representatives in line with privacy and related regulations and workplace or site procedures. • Review the incident, recognising possibly psychological impacts, seeking help as required and contributing to a review of the first aid response as required.
Education and Career Options:	This unit can contribute to a broad range of qualifications. This unit is also recommended for attainment and refresh every 12 months by the National Model First Aid Code of Practice, and as such is desirable or even required by many roles in the workplace.
Course Intake Timetable:	Life Saving First Aid has scheduled sessions for this unit 7 days a week across its locations. Participants can enrol online and should enrol at least 48 hours prior to their selected session time in order to allow sufficient time to complete the online learning and knowledge assessment component prior to attending the practical session. If scheduled sessions are not suitable for your workplace, contact our team as a customised course / group booking may be possible to suit your needs.
Course Credit:	Life Saving First Aid does not issue a statement of attainment that is achieved wholly through recognition of units completed at other RTOs. In plain English, this means we do not issue credit transfer or course credit for stand-alone units, including HLTAID009 Provide Cardiopulmonary Resuscitation.
Recognised Prior Learning (RPL):	**Note:** Due to the licensing and regulatory requirements associated with this unit, Recognition of Prior Learning (RPL) is unlikely to be an appropriate pathway for learners. Recognition of Prior Learning (RPL) is available for this unit of competency. It is important to note that RPL is an assessment process, and regardless of how skills and knowledge have been attained, assessment must be conducted with the same rigour as any other assessment process. Refer to the Recognition of Prior Learning Policy on our website or within our Student Handbook for details of our RPL process.
Costs:	Total tuition fees for this Course are $55*. There will be no additional costs for RPL applications and assessment as these are included in the total tuition fees for this Course.

	Note: No GST is applicable to this course. Students will only receive their Statement of Attainment, once all course requirements have been met and all fees have been paid in full. More information regarding Life Saving First Aid's fees and refunds (including payment terms) can be found in the *Student Handbook* or within Life Saving First Aid's *Fees, Charges & Refunds Policy* on the website. A $10 Statement of Attainment Printing and Postage Fee are additional if a hard copy is required (an electronic copy is emailed in pdf format for no additional charge). A $50 Resource Printing, Postage and Administration Fee are additional if the participant requires hardcopy versions of the Learner Guide, Assessment Booklet and Supplementary Resources. *This fee is for our publicly listed courses available for enrolment via our website. This fee may be negotiated for large groups or private bookings.
Materials:	Tuition fees include access to all online (electronic) versions of resources required for knowledge learning and assessment. If necessary, as mentioned in the fees section, a hardcopy learning resources kit can be printed and posted to participants. Students will be responsible for and required to have their own internet connected device (and internet connection) required to access and complete online learning and assessment via the Axcelerate platform if electing to do the pre-course work via the online platform.
Assessment:	This unit has a knowledge assessment which comprises of a mixture of multiple choice, selectable fill in the blank, and statement ordering style questions. This assessment is normally completed online via the Axcelerate LMS. N.B. If the student chooses to order the hardcopy assessment booklet, this knowledge assessment is completed within the booklet by circling selections or writing in the required information. The practical, or skills assessment session contains a variety of scenario-based simulations where the participant must carry out tasks, demonstrating required skills and knowledge in accordance with observation checklists. The online learning material goes through the correct procedures required by the simulations, and your trainer / assessor will demonstrate skills, and allow for practice time prior to assessment.
Student Support Assessment:	Students can request a pre-enrolment consultation/interview to determine support requirements. Life Saving First Aid will assess and determine if a student requires additional support to assist them with completion of the course. This will include a Language

	Literacy and Numeracy (LLN) assessment prior to enrolment. All students will be provided with options for learning support by Life Saving First Aid to ensure students are adequately supported ensuring quality training outcomes. For further information regarding the student support options, please refer to the *Student Handbook* prior to enrolment.
Workplace Arrangements:	Not applicable.
Student Eligibility:	A student must be found to have the necessary LLN and Digital Literacy requirements as per entry requirements. A student must have a USI and be able to complete 2 minutes of uninterrupted CPR whilst kneeling on the floor to be found competent in this unit. As previously mentioned, students who enrol in the face-to-face delivery mode who do not want to do online pre-course work must be able to provide evidence of competence in the unit within the last 5 years.
Student Application:	A student can apply for this course by completing an enrolment form. This can be done: 1) Online via our website. 2) Via a hardcopy enrolment form. Hardcopy enrolment forms are available and can be submitted via, post, email or in person at our locations.

THIS DOCUMENT MUST BE READ IN CONJUNCTION WITH LIFE SAVING FIRST AID'S STUDENT HANDBOOK TO ENSURE THAT STUDENTS ARE ADEQUATLY INFORMED PRIOR TO ENROLMENT REGARDING LIFE SAVING FIRST AID'S POSITION ON COMPLAINT AND APPEAL HANDLING, STUDENT SUPPORT, RECOGNISED PRIOR LEARNING (RPL), CREDIT TRANSFERS AND FEES, CHARGES AND REFUNDS.